

DORMITORY

The student residential area is located at 11-15 Tadeusza Rejtana Street, with Dormitory number 3 (DS3) at 11 Tadeusza Rejtana Street, about 13 minutes away from Śniadeckich Kampus. The residential area includes 4 dormitories and a student club, Kreślarnia.

Facilities and Equipment

Dormitory No. 3 is a four-story building that provides accommodation for students. For the safety of all residents, entry to each dormitory building requires a magnetic access card. Students receive a temporary magnetic card upon their arrival and are expected to return it after they receive their student ID card. Please remember to carry it with you every time you leave the dormitory or wish to use one of the residents' facilities. If you happen to lose the magnetic card, please inform the dormitory manager. The fee for losing the card is 50 PLN.

Room Equipment

Each room is furnished with:

- Bed
- Pillow
- Quilt
- Bed linen (needs to be collected at the check in)
- Desk
- Chair
- Shared refrigerator (per room)
- Shared bathroom (between two neighboring rooms)

The rooms have access to internet, however, if you wish to connect to the internet you would need to do so either through an internet cable or connect your own router. There is no public Wi-Fi network in the dormitory.

Kitchens

Each floor has a kitchen equipped with:

- 2 gas stoves with built-in ovens
- 2 kitchen sinks

The kitchen is not equipped with cookware or tableware, and students are required to use their own. Students must not leave their private equipment in the kitchen and are required to clean the kitchen after themselves.

Laundry Room

The laundry room is located on the 1st floor and includes:

- One washing machine operated with a bank card
- One washing machine operated with a token (tokens can be purchased near the vending machine on the ground floor)

The fee for one laundry cycle is 10 PLN. Washing agents are not included in the cost of the laundry, and students are required to carry their own.

Drying Room

You can hang and dry your laundry either in the laundry room or in a dedicated drying room on the 2nd floor.

Equipment Rental

At the equipment rental point, residents may borrow:

- Vacuum cleaner
- Floor-mopping set

Students are required to segregate their rubbish and take it to the containers located outside at DS1. Please keep your room, the connecting area, and the bathroom tidy. At check-out, students must ensure that the room, connecting area, and bathroom are cleaned.

Assistance

Located on the ground floor is the dormitory manager's office, where you can direct any questions or concerns regarding your stay.

Payments

Dormitory fees must be paid by the 10th of each month, based on data from the USOS system.

Information about accommodation prices is published before the start of each academic year:

[Practical Information – Dormitory Fees](#)

Below you will find Rules and Regulations of Student Dormitories and Regulations of Access to the Internet.

KOSZALIN UNIVERSITY OF TECHNOLOGY

Rules and Regulations of Student Dormitories

I. General provisions

1. The building of the Student Dormitory (SD) is the property of the university and is a place of residence, study and leisure for its residents.
2. The SD should be the subject of special protection and care by its residents, expressed in taking care to keep it in good condition and order.

II. Rules of accommodation

1. Places in SD are granted in accordance with the Regulations of Benefits for Students and Doctoral Students of Koszalin University of Technology.
2. Accommodation in SD is provided by the SD Administration on the basis of personal lists of allocated places in SD in the order of students' applications.
3. When applying for accommodation, a student is obliged to submit the following documents:

a) identity card,

b) 1 photograph for the issuing a resident's card.

4. Students are first accommodated in rooms with free places. The next room will be assigned to a student after all standard places in previously assigned rooms have been occupied.

5. Before being accommodated in a room, the resident is obliged to get acquainted with:

a) the Regulations of KUT Student Dormitories,

b) the Regulations of the Student Computer Network,

c) occupational health and safety (OHS) regulations and instructions,

d) fire safety regulations.

6. A student lives in the room (Dormitory) where they are accommodated. Changing the room is possible after obtaining permission from the Student Dormitory Administration.

7. After being accommodated, the student becomes a full-fledged resident of the Dormitory and takes full responsibility, including financial responsibility, for the equipment entrusted to them in the rooms and the segment, after being acquainted with its actual condition. The student

is obliged to comply with fire safety and OHS regulations.

8. Residents are financially responsible for any culpable damage to devices, rooms and equipment intended for general use.

9. During the period of registering a large number of vacancies in individual dormitories, the Student Dormitory Administration decides to relocate students living individually in rooms, so as to supply the entire rooms. Relocating takes place within 7 days from the date of receiving a notification from the SD Administration. If the student refuses to be relocated, they may lose the right to live in the SD.

10. When checking out, the resident is obliged to return taken equipment in proper condition, pay all due charges and leave the room tidy.

11. All material losses resulting from improper use of a room (segment) are covered by the resident, or if the perpetrator is unknown, jointly by all residents of the room (segment).

12. The University Authorities and the Dormitory Administration have the right to visit the rooms.

13. In the event of disturbing the quiet hours and violating the provisions of the Regulations, the security staff have the right to visit the rooms and intervene.

14. Any faults in the room must be entered by the student in the booklet "Faults"[Usterki] at the SD Porter's Lodge. The repair of faults will be initiated within 14 working days from the date of notification.

III. The rights and obligations of the Student Dormitory residents

1. The resident of the Student Dormitory has the right to:

- a) participate in all events organized in the area of the Academic Estate (AE),
- b) use social facilities and rooms (kitchen, laundry room, etc.) and borrow household equipment according to the rules specified by the Academic Estate Administration,
- c) change bed linen once every three weeks,
- d) receive guests at the premises of the Student Dormitory during visiting hours.

2. Dormitory resident is obliged to:

- a) obey generally accepted rules of social coexistence, including the quiet hours from 10:00 p.m. to 6:00 a.m.,
- b) read and comply with the following Rules and Regulations, Student Computer Network Regulations, Fire Safety, and Occupational Health and Safety Instructions,
- c) respect the property of SD and oppose any inappropriate attitude towards it,
- d) leave the room keys at the SD Porter's Lodge and show the resident's card when collecting them,
- e) present the resident's card at the request of the SD Administration or a security staff,
- f) obey all the applicable rules and regulations issued by the Academic Estate Administration

and the SD management. This also applies to every person staying on the premises of the Academic Estate,

g) keep the room, premises and places of general use clean and tidy, as well as take care of the proper use of the entrusted equipment (notify the Dormitory Administration about any noticed damage, breakdowns, etc.). Maintain cleanliness of the sanitary facilities of the residential segments (the residents themselves buy cleaning products and equipment necessary to keep the rooms clean),

h) make payments for guests staying at the Student Dormitory,

i) pay the fee for accommodation in SD by the 10th of each month for the current month. The amount due to the University for unpaid rent will be subject to interest for each day of delay in the statutory amount.

IV. Visiting rules

1. The SD resident may be visited by other people between 6:00 am and 0:00. In case of disturbing the quiet hours, the visitor must immediately leave the Dormitory.

2. A person visiting SD is obliged to present an identity card.

3. A request for overnight stay of a person from outside the SD should be reported to the Head of the Dormitory manager by 3 p.m.

Moreover:

a) a person who wants to stay as a guest at the Student Dormitory for two days in a row or longer must obtain a written consent from the Head of SD where they are currently staying,

b) the extension of the visit does not apply to intoxicated people.

4. The stated fee for a person who spent a night in the SD as a guest, is paid by the resident with whom the person stayed.

5. It is forbidden to provide overnight stays by persons who have not completed the relevant

formalities, under the threat of losing their place in the Dormitory.

6. Intoxicated persons are not allowed to enter the SD area, except for the residents of a given SD.

7. From 11.00 p.m. to 6:00 a.m., the entrance to the SD is closed, the following persons can enter:

a) residents of a given SD,

b) registered guests of a person living in a given Dormitory who have completed the related formalities.

8. The SD Administration has the right, in justified cases, to limit the visiting hours (days) and to prohibit outsiders from entering the SD premises.

9. By accepting guests, the resident takes full responsibility, including financial responsibility, for their stay on the premises of the Dormitory. Guests are obliged to comply with the Rules and Regulations of Dormitories.

V. Room Inspections

1. The management of Student Dormitories is obliged to notify the residents of the Dormitories about the planned inspections at least 5 working days in advance. Information regarding the inspection should be in a visible place.

2. In the event of a change in the inspection date, the management is obliged to inform the residents again within 5 working days.

3. Inspections are carried out by the Head of the Dormitories and the student appointed by Students' Parliament of KUT. If the student cannot be present, the control is carried out with the participation of another SD administration employee. Inspections are carried out during the working hours of the SD administration.

4. Detected violations of the SD Regulations will be included in the memo provided to the

student with the obligation to remove them until the re-inspection. The student will be informed about the date of the inspection 5 working days in advance.

5. If the Commission detects the same violations of the SD Regulations during the next inspection, the student may be deprived of a place in the SD.

VI. Prohibitions

1. It is forbidden to:

- a) arbitrarily install, modify or damage any installations,
- b) change locks, make keys or install additional locks without knowledge of the SD Administration,
- c) use sound devices in a way that makes it difficult for other residents to learn or rest, in particular during the quiet hours at night,
- d) display advertisements, notices, etc. outside the places designated for that purpose,
- e) carry out any economic and commercial activity (except in the case of obtaining consent for it from the Academic Estate Administration),
- f) produce, distribute or consume alcohol,
- g) produce, possess, consume or distribute drugs,
- i) produce drugs, possess instruments adapted for their production or possess substances that may be the basis for drug production,
- j) keep or use any weapons,
- k) smoke on the premises of the facility,
- l) use alcohol burners, propane-butane gas burners, heaters, cookers, electric heaters etc. in residential rooms,
- m) keep any animals,
- n) throw objects into sanitary facilities that could cause damage or malfunction,
- o) throw bottles, water bags, garbage, firecrackers and all other items and devices through the window,

- p) give up a place in the Student Dormitory,
- r) host people illegally staying in SD in the room,
- s) organise student parties in halls, kitchens or laundry rooms,
- t) expose others to the harmful and disruptive effects of their behaviour.

VII. Loss of the right to accommodation in the Student Dormitory

1. Students lose the right to accommodation before the end of the period for which they were granted it, if:

a) they did not move into a granted place for a period longer than 5 days from the beginning of the academic year or the assigned date of accommodation, without a justified reason.

Students who were granted a place in the Student Dormitory at a later date are obliged to check in within 3 days from the date of the decision on granting the place,

b) they were removed from the list of students, completed their diploma, received the Dean's leave until the end of the accommodation period,

c) they have lost the right to accommodation by the Rector's decision (deadline up to three days), unless the decision is immediate,

d) they have not paid the accommodation fee for a period of 2 months,

e) they have hosted people illegally staying in SD – the eviction may apply to all residents of a given room, these persons may lose their right to a place in a dormitory until the end of their studies,

f) they have grossly violated the regulations of the Student Computer Network (SCN),

g) they have used SCN services contrary to the legal requirements and in case of using SCN services in order to conduct any illegal activities (including the distribution of unlicensed software) or business activities,

h) they fail to comply with their registration obligation within 30 days from the date of

accommodation,

i) they have committed a gross violation of the Rules and Regulations of the Student

Dormitories (acts of vandalism, destruction of property, or violation of the provisions of §5),

2. In the case of a disciplinary loss of a place in SD, the student loses the right to a place in SD until the end of their studies.

3. In the case of a gross or repeated violation of the SD Regulations, the committee has the right not to refuse the student a place in the SD in the following year or years.

VIII. Other provisions

1. In the event of a breach of the provisions of these Regulations, the procedure and penalties provided for in applicable regulations, including the Act of 20 July 2018 Law on Higher Education and Science (Journal of Laws of 2023, item 742, as amended) shall apply.

IX. Final Provisions

1. Disputes arising from the rules of coexistence of residents are considered by the Head of the Dormitory.

2. In particularly important matters concerning the student community living in Academic Estate, resolutions may be adopted by way of a referendum.

3. Doubts regarding the interpretation and application of the Regulations are resolved by the SD Administration.

4. Decisions on matters not included in these regulations are made by the Head of a given SD in consultation with the SD Administration.

5. These regulations come into force on the day of approval by the Academic Estate Administration, Students' Parliament of the Koszalin University of Technology and the

University Authorities.

The Regulations were approved on June 12, 2023.

KOSZALIN UNIVERSITY OF TECHNOLOGY

Regulations of Access to the Internet

I. General provisions

- a. Student Computer Network (hereinafter referred to as the SCN) is a separate computer network at Koszalin University of Technology supporting the Student Dormitories at T. Rejtana Street (hereinafter referred to as the Academic Estate) in Koszalin.
- b. The network operates within Koszalin municipal network, the operator of which, in the sense of the Telecommunications Law, is the University Information Technology Centre (hereinafter referred to as the Administrator), which covers the cost of its maintenance and provides service.
- c. The entire information and communication technologies infrastructure is owned by the administrator.
- d. The administrator is the sole manager of the entire network and server infrastructure in the Academic Estate.
- e. The Administrator is responsible for basic services, i.e. the operation of network devices,

their proper maintenance, assigning IP addresses, the way of connecting and identifying users, as well as ensuring the security and integrity of the network.

f. Students of Koszalin University of Technology and guests living in the Student Dormitories of Koszalin University of Technology are entitled to free use of the SCN.

g. The users mentioned in points f and g are hereinafter referred to as residents.

h. Residents who want to use the network access services for commercial purposes are obliged to pay a monthly fee in accordance with individually agreed conditions.

i. The scope of the Administrator's responsibility for the network and server infrastructure begins from the server room up to the Internet connection socket inclusive.

II. Connecting computers to the network

a. The following rules apply only to students and guests of the Academic Estate.

b. Each student who wants to get access to the resources of the Internet must undergo the procedure of mandatory registration and authentication.

c. The Administrator is responsible for the arrangement of Residents' authentication and authorization.

d. The Administrator reserves the right to change the given rules if there are appropriate prerequisites for doing so.

e. University student organizations may be by the decision of the Administrator connected to the network free of charge (except for the installation of an Internet connection socket), upon request submitted through the Student Dormitories of Koszalin University of Technology.

f. The number of computers connected to the network is limited by its physical characteristics and the number of available IP addresses.

g. Each Resident has access to no more than one public IP address. In particularly justified cases

(e.g. specialised applications for disabled people), it is possible to assign more than one public IP address.

h. The manner of assigning IP addresses shall be decided by the Administrator.

i. The way in which computers are connected to the network must comply with generally applicable standards, it is forbidden to connect inappropriate devices (e.g. ADSL routers, which are intended for networks such as Neostrada, Netia).

j. The network operates 24 hours a day, seven days a week, during the academic year and during semester breaks and holidays.

k. The Administrator is not responsible for the correct configuration and technical condition of the Residents' private network devices.

l. The Administrator is not responsible for the correct configuration and technical condition of the Residents' private computers.

III. Network Usage and Network User Responsibilities

a. The Resident may use the network provided that the rules set out in the Regulations, as well as the general rules of using the Internet, are complied with.

b. The Resident is obliged to use only legal software.

c. The Resident is responsible for infringement of copyright and license agreements by the software installed on their computer.

d. Each Resident is obliged to keep their internet connection in proper technical condition.

e. Any damage to the connection should be immediately reported to the Administrator.

f. If the connection is damaged by the Resident, they will be held financially responsible in the form of covering the costs of a new connection.

g. Attempts to break through security systems are prohibited.

h. Gross violation of the Regulations may result with disconnecting the Resident from the

network for an indefinite period.

- i. Residents are obliged to follow the Administrators' recommendations regarding the safety and efficiency of the use of computers on the network.
- j. Users undertake to protect their resources by using non-trivial security passwords, changing them periodically and protecting these passwords from unauthorised persons.
- k. Actions aimed at obtaining unauthorised access to the SCN, including impersonating other users, are strictly prohibited.
- l. The user may report network faults to the Administrator on weekdays during working hours, i.e. from 7:30 to 15:30 by phone or directly in the office.

IV. Restrictions and rules imposed on Residents

- a. The following rules apply only to students and guests of the Academic Estate
- b. Currently, there is no download limit.
- c. Due to the adopted security policy, connections initiated from the address pool intended for students from the external network are completely blocked. For this reason, it is not technically possible to provide any services on the Internet. In particularly justified cases, individual network rules can be created.
- d. Connections originating from the student address pool are fully unblocked.
- e. The Administrator reserves the right to change the above-mentioned rules, if appropriate reasons arise, such as e.g. a threat to the security and integrity of the network.

V. Final provisions

- a. The Administrator reserves the right to interrupt the operation of the Internet access services due to factors beyond their control, especially natural disasters, armed conflicts and

other factors beyond control.

b. Students and guests of the Academic Estate can access the Internet free of charge, therefore any financial losses incurred during the lack of Internet access cannot be the subject of any claims.

c. All planned maintenance shutdowns of the network will be announced at the entrances to the Student Dormitory and on the home website of the Academic Estate.

d. The Regulations are subject to public announcement and come into force on the day of their publication.

e. The Administrator reserves the right to disconnect the Resident from the SCN, without prior notice, if there are appropriate reasons for doing so.

f. The final interpretation of the Regulations belongs to the Administrator. In case of disputes, the Administrator's decision is final.

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